



RBI is a quality electrical and communication services firm, helping clients with our expertise in industrial maintenance, commercial construction, network cabling, VOIP telephony and design build.

Purchasing Agent

As the local branch Purchasing Agent you will:

- *Follow a systematic procurement protocol to ensure products are onsite, on time, and on budget;*
- *Review requirements to place PO's and Commitments;*
- *Negotiate enhanced terms, pricing, discounts and freight;*
- *Develop rapport with key local suppliers to efficiently resolve issues and proactively minimize supply chain disruptions.*

As the successful candidate you will:

- *Have 5+ years of electrical sales or purchasing experience;*
- *A superior knowledge of electrical construction products;*
- *Ideally have previous experience purchasing using Timberline.*

To join our team, please apply in writing to:

Robertson Bright - RBI
2875 Argentia Road, Unit
Mississauga, Ontario

✉ careers@rbigroup.net



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